



## **Become an ePortfolio Coach for Our Medical Students!**

Our Class of 2016 will be arriving in September 2012. Each student will be assigned to an ePortfolio group of six to eight and will be supported for their four years of the MD program by a coach, who could be you!

### **Goals of the ePortfolio**

The ePortfolio is a mandatory component of the undergraduate medical curriculum and spans the four years of the program. Small groups of students and their coaches meet together at least twice a year, with ongoing dialogue facilitated through the ePortfolio website. The objectives of these dialogues are:

- to foster collegial conversations;
- to obtain formative feedback from peers;
- to share personal experiences, difficulties, or successes with others in a safe, non-judgmental, and non-punitive setting;
- to reflect on the impact personal values and experiences have on professional behaviour and perceptions;
- to develop a lifelong habit of giving and receiving professional support and effective feedback;
- to learn to problem-solve difficult ethical or professional experiences using peer feedback and collegial conversations;
- to become more conscious of one's own professional values and how these may affect a collegial situation;
- to become more aware of others as colleagues and sources of support, dialogue, and feedback; and,
- to become an independent learner and one's own critic.

The ePortfolio provides a framework for students to reflect upon and integrate each of the eight roles of the University of Ottawa Faculty of Medicine Undergraduate Medical Curriculum (Clinician, Communicator, Collaborator, Health Advocate, Manager, Professional, Scholar and Person) as they gain competence in each of these areas.

### **Process**

- Each coach is assigned a group of up to 8 students for the 4 years of the curriculum.
- For the first year students of the 2016 class, the dates for the meetings are:
  - Formal Introduction to ePortfolio: morning of September 13, 2012 (no possible change of date)
  - Meeting 1: November 9, 2012 from 1:30PM to 3:30PM
  - Meeting 2: March 1, 2013 from 1:30PM to 3:30PM



- NB: The September Introductory meeting cannot be changed. However, the Undergraduate Medical Education office schedules the other two compulsory meetings, and can assist individual groups in making their own arrangements should they so choose. These group sessions should be scheduled for 1.5-2 hours.
- In-between these mandatory sessions, groups are free to meet if they so wish.
- Ongoing dialogue and development of the students' ePortfolios are facilitated through the web-based ePortfolio site.
- At the mandatory sessions, each student presents an entry and self-evaluation for one role, and the coach completes the evaluation of each one through the One45 evaluation system.

### **Support for coaches**

Coaches are provided with a \$1000/annum honorarium for their commitment to this project, which includes:

- Facilitating the compulsory meetings
- Reviewing the documents the students choose to share during the year
- Completing the evaluations
- Participating in the regular Faculty Development sessions for coaches throughout the year

Coaches must have clinical experience in the Canadian health care system and be willing to have an appointment in the Faculty of Medicine.

If you have any questions, please do not hesitate to contact a member of the ePortfolio Faculty Committee directly.

We look forward to having you join us!

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