Department of Pathology and Laboratory Medicine

Anatomical Pathology Residency Program University of Ottawa

Sick Day policy

1. A resident may be absent for reason of illness for a maximum of 2 consecutive days without being required to produce a doctor’s note.

2. On the 3rd day of absence a doctor’s note must be submitted within 24 hours via email or fax.

3. All sick days must be reported immediately to the Program Director, Program Administrator, and Chief Resident and Physician Supervisor of that rotation.

4. A resident may be absent due to illness or leave without the risk of penalty for a maximum of

   • 5 business days in 1 block rotation
   • 10 business days in a 2 block rotation
   • 15 business days in a 3 block rotation

5. Absences or leave requests beyond these parameters will be considered on a case-by-case basis

6. Unapproved absences beyond these parameters may result in consequences for the resident, including potential for failure of the rotation and extension of the training program.

March 9, 2015